

**SC Resource Conservation Challenge
Task Force Meeting Minutes
June 14, 2004**

Attendees:

Jerry Alert, DHEC
Bob Burgess, DHEC
Richard Chesley, DHEC
Renee Daggerhart, S.C. Energy Office
Jane Hiller, Paper Stock Dealers/Sonoco
Trish Jerman, USC
Vickie Lewter, State Accident Fund

Corey Lorick, USC
Eric Melaro, DHEC
Karen Owens, Department of Commerce
Holly Storey, DHEC
Carolyn Tomlinson, Dorchester County
Clay Watts, DSS

The group met today to work on the agenda for the upcoming workshop on September 22 at the S.C. State Museum. Attached you will find the outline the group worked from. A revised agenda will be distributed at the **next meeting, July 21 at 10 a.m. – location will be confirmed.**

From 9 a.m. – 12 the workshop will be focused towards State Agencies, Local Governments, Colleges and Universities. The topics to be discussed before the mid-morning break are okay. However, there was discussion concerning the topics during the last half of the meeting.

The “Make a Difference Campaign” can include sharing “low cost/no cost” solutions and we also could invite a couple of agency heads to tell about the good things that their agency is doing and list their names on the agenda – like Earl Hunter, president of Winthrop and maybe a legislator – and Renee could script their comments.

The last hour of the workshop will be re-worked to allow more time for input and discussion about challenges institutions face. The discussion of the “Success Stories” session included how do we identify who those “success stories” should be – any topic can be covered, including recycling, energy conservation and procurement. Maybe even use the phrase, “Budgets change ... where are you now?” and let the speakers tell how they have had to be resourceful.

During the recognition of “Best” programs ... we also will include Best Energy Project and Energy Coordinator of the Year.

The “Open Discussion about Goals and Issues for the Future” should be re-defined to be more “round table” like and possibly move this session higher, right after the break and move the recognition to the end – finish on a high note.

Vickie mentioned that there is an agency director’s forum in the spring and fall in Columbia and that Catherine Fanning (Budget and Control Board) usually puts that together. Eric mentioned that there is also an IT directors group and he would check into the specifics of that.

How to invite: distribute a folder with information regarding the RCC to agency directors – could we get a cover letter from the Governor's Office or the Budget and Control Budget endorsing the workshop? Karen will contact Clare Morris to get a meeting with the Governor's Office to see how they will participate.

Richard suggested that a revised B-RAP guidebook/workbook could be ready for the workshop in September – trim down the information in the original version and include the letter from the Governor's Office, as well as information on fleet management, hybrid cars and DOT's "Smart Ride" program. We could make the book's theme – "How to conserve during tough budget times" or "Save your bottom line".

It was noted that the session topic "What the Resource Conservation Challenge Means to You" should be re-worded to say "South Carolina is meeting the Challenge" or "Why South Carolina is Important to the EPA" ... the title as it is now, doesn't really give the attendees a good understanding ... they may not remember what the Resource Conservation Challenge is, but by changing the title to reflect how David Hockey and EPA sees South Carolina is a good thing.

It was mentioned that having displays from the recycling industry would be nice for the agencies to stop by and talk with – electronics, anti-freeze, Dei-Tec, Cleanlites, EPSI, General Services ... invite the vendors to stay all day so that the morning and afternoon groups would have the opportunity to speak with them. Karen will be checking with the museum to see if we can make that happen.

From 1 p.m. – 4 p.m. the workshop will be focused towards Public Schools and School Districts. The topics to be discussed during this part of the workshop seemed to be fine.

We mainly discussed who would be invited to attend – the following is who we came up with: school energy managers, school district superintendents, school board members and county council members. Teachers may have a hard time coming since they will be teaching. Principals from the individual schools may be able to attend.

Renee will send a list of the energy managers in agencies and schools. Holly and Jane will be working to create a list of school district and school board people.

Sub-committees were formed to continue planning for the workshop and they should be ready to report any updates/problems at the next meeting - **July 21 at 10 a.m. – location will be confirmed.**

Updating guidebook

Richard
Gregg
Eric
Renee
Vickie

Vendors

Karen
Jerry
Trish
Carolyn

Registration form/mail-out

Holly
Vickie
Jane
Karen